

学校代理委托书
School Proxy Authorization Letter

委托人: Principal Name:		委托人身份证/护照号: ID/Passport Number:	
委托人出生日期: Principal DOB:		委托人电话: Principal TEL:	
受托人姓名: Proxy Name:		受托人身份证/护照号: ID/Passport Number:	
受托人出生日期: Proxy DOB:		受托人电话: Proxy TEL:	

鉴于委托人希望委托被委托人代为办理学校注册、入学申请等事务, 特此委托。
Given that the Principal (Party A) wishes to authorize the Proxy (Party B) to handle school registration, enrollment applications, and other related matters, this proxy is hereby granted.

1. 办理事项: 被委托人有权代表委托人进行以下事务:

Matters to Be Handled: The Proxy is authorized to handle the following matters on behalf of the Principal:

- 1) 学校注册手续
School registration procedures;
- 2) 入学申请和报名
Enrollment applications and registration;
- 3) 学费缴纳
Tuition payment;
- 4) 课程选择
Course selection;
- 5) 学生宿舍申请等
Student dormitory application, etc.

2. 权限和义务: 被委托人代表委托人行使必要的权利和义务, 以确保学校注册和入学申请等事务顺利进行。

Powers and Obligations: The Proxy (Party B) shall exercise necessary rights and fulfill obligations on behalf of the Principal (Party A) to ensure the smooth progress of school registration and enrollment applications.

3. 有效期限: 本委托书自签署之日起生效, 并持续有效, 直至委托事项办理完毕或被委托人收到委托人的书面撤销通知为止。

Validity: This proxy letter shall take effect from the date of signing and remain valid until the completion of the entrusted matters or until the Proxy (Party B) receives a written revocation notice from the Principal (Party A).

委托人签名: _____
Principal Signature: _____

日期: _____
Date: _____

请注意, 这只是一个模板, 并可能需要根据您的特定情况进行修改。在填写并使用这份声明之前, 您可能需要寻求法律专家的建议。另外, 一些地方可能需要此委托书在见证人或公证人在场的情况下签署, 以达到法律效力。